## SNACK SHACK INSTRUCTIONS

## **Opening:**

- Raise 2 front sliding doors (1 rear optional/1 is broken)
- Put about a dozen hot dogs on the roller and turn the roller on. First use any hotdogs in the Tupperware container in the fridge
- Remove a pack of hot dog buns from the fridge to thaw (and more as needed throughout night)
- Check your water ice and ice cream stock and update the boards
  - White board for water ice & picture board for ice cream
- Fill hot water dispenser and turn it on for hot chocolate and tea. (Skip this step if it is a hot day or night)

## **Closing**

- Turn off hot dog roller and wipe down
  - o Place any leftover hot dogs into the Tupperware container in the fridge
  - Put hot dog rolls in fridge
- Turn off pizza warmer and wipe down (if used)
- Turn off air fryer and clean out the two drawers
- Turn off hot water dispenser if used
- Wipe down counters
- Sweep floor
- Empty trash inside snack shack and right outside. Replace bags.
- Someone should be there at the end of the night to take the cash box and lock up. If nobody has arrived yet but games are finished, lock the front and rear rolling doors and close the door to the snack shack. Leave the cash box in the cabinet and text Stacey Stewart at the number below.

Thank you!

Snack Shack Contacts – Text if you need anything!

Stacey Stewart 302-383-6946 staceyxstewart@gmail.com

Kate Derbyshire 302-745-3219 kmderb@gmail.com